## Anatomy of a Good Definition

Consider the following definition:

## Position -

The work, consisting of duties and responsibilities, assigned to be performed by an employee. Each UNF position has an associated status, <u>Position Number</u>, <u>Position Title</u>, and type with designated begin and end dates.

UNF positions are classified with the following statuses: Active (A), Inactive (I), Frozen (F), and Closed (C). Position end dates default to 2099-12-31 for active positions for which an end date is not known.

UNF positions have two types: Single (S) and Pooled (P). Single positions can only be occupied by one individual, while pooled positions have multiple individuals in the same position.

Please note, the position status referenced above is different than the Position Status Flag.

- 1. The work, consisting of duties and responsibilities, assigned to be performed by an employee.
  - The base of the definition consists of a readable explanation of the term in context. Often, the object in question has a widely accepted interpretation from a dictionary, an international/national standard, or an industry-related group.
- 2. Each UNF position has an associated status, <u>Position Number</u>, <u>Position Title</u>, and type with designated begin and end dates.
  - Each conceptual object being defined has attributes. List the attributes that belong to that object. In the example above, each position has the position status, position number, position

position and the default value for position end dates.	Also, the frequently used "codes" t	or
position status and position types are given.		

NOTE: