

**Housing and Residence Life
Fire Reporting
2016**

Section One: Fire Statistics:

Number of fires in 2014 Calendar Year (Spring, Summer, and Fall semesters): 0
Number of fires in 2015 Calendar Year (Spring, Summer, and Fall semesters): 2
Number of fires in 2016 Calendar Year (Spring, Summer, and Fall semesters): 1

DATE	CAUSE	DAMAGE COST/VALUE	Death or Injury
1/11/2016	Grease Fire in Kitchen of G-307 (Osprey Village). Resident had stepped away from frying food.	\$146.72	No

Housing and Residence Life guidelines state:

At least once during the first week of each term, a Fire Drill for each building occupied by residents will be scheduled by the Residence Life Coordinator. Depending on the training needs of the staff, the drill may be either planned or spontaneous. All of the above procedures should be followed. However, University police should be notified by the RLC of the building before the alarm is pulled. A fire alarm form must be completed for each drill and submitted ~~on the~~ on the fire alarm report the time it took for residents to evacuate the building.

All reports of drills, false alarms, and actual fire situations may be reviewed by the Fire Marshall during periodic inspections.

Section Four: Housing and Residence Life Rules & Policies Related to Fire Safety

A2.0 Appliances Care should always be taken not to overload electrical circuits. Residents should not connect multiple ex(p)-2 (e)4 4o a5ee 5submitter theplideedinax(p)-2 (e1 (i)-d (e)44u d 0 T

Other Restrictions:

A2.6 Rewiring of student rooms is not permitted, nor is excessive or unsafe use of extension cords or plug adapters.

A2.7 Residents and guests may not leave cooking food unattended in rooms, lounges, kitchens or grilling areas.

C1.0 Candles/Incense/Smell Goods Candles with or without a wick, wax warmers, and/or incense are not permitted to be used, stored or serve as decorations in rooms or apartments for fire safety purposes. Other options are air freshener sprays, portable home fragrances, and plug in scents.

S3.0 Smoking and Vaping

The Florida Clean Air Act, effective Oct. 1, 1993, prohibits smoking within any state university system educational facility, including residence hall rooms, apartments and facilities. Smoking and vaping are not permitted in any of the residence hall, apartments and facilities, including the Osprey Fountains porch, courtyards, elevators, stairwells, balconies (including The Flats at UNF and Osprey Village apartment balconies), lounges, patios, etc.

Please refer to the University Smoke-Free Campus Initiative policy

https://www.unf.edu/president/policies_regulations/01-General/1_0140R.aspx

UNF's campus is considered a smoke-free environment effective August 1, 2015.

Section Five: Housing and Residence Life Evacuation Plan (From Residence Life Emergency Response Plan)

Fire and Facility Evacuation

Evacuation Procedures to be followed:

- x If a fire is discovered in any building on campus, the individual shall immediately pull the closest fire alarm.
- x When a fire alarm is activated, all occupants will evacuate the building in a timely and

6. Record any missing personnel and their last known location.

Residents and staff members should:

1. Become familiar with the area and exit locations.
2. When the fire alarm sounds, prepare to evacuate immediately.
- 3.

4. Wait until UPD is present to pull the alarm; when they are there, have your staff member(s) activate the pull the stations; those not pulling the alarms should be up in their rooms
5. After the alarm is pulled, each RA should be responsible for knocking on as many doors as possible as they are evacuating the building and going to their assigned locations
6. As the Residence Life Coordinator, you should walk around the area to check for any concerns (ie: alarm noise level, alarms not going off, students not evacuating)
7. Once the drill has been completed, UPD will reset the fire panel and silence the alarm; this should be an indication that residents can reenter the building(s)
8. If necessary, utilize staff members to reset emergency exit doors
9. After the drill, have the staff members who pulled the alarms fill out the Fire Alarm forms on the Admin Portal

Section Seven Plan for Future Improvements

At this time there are no plans for changes to the fire alarm system. Housing and Residence Life constantly reviews reports and conduct incidents and utilizes this information for the following:

- x Programmatic efforts
- x Resident educational initiatives
- x Policy review and adjustments
- x Policy implementation