

Curriculum Vitae

For Specific Searches, e Longer

Two-Page Curriculum Vitae: Counselor Education

Marge Simpson

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CAREER OBJECTIVE:

A school counseling position, which would allow me to use my education and experience to facilitate individual and systemic changes in academic improvement for all students.

EDUCATION:

University of North Florida, Jacksonville, Florida

Master of Counseling Education, K-12 (Expected graduation, December, 2012)
(CACREP and State Approved Program) Current GPA 4.0

Springfield International University, Springfield, MA

Bachelor of Arts, Sociology, Minor: Psychology (May, 2010) GPA 3.5

CERTIFICATION:

State of Florida Statement of Eligibility, Three-Year Temporary Teaching Certificate, Social Science, grades 6-12 (Expires, December, 2012)

Florida Teacher Certification, School Guidance (grades K-12), expected December, 2012

COUNSELING EXPERIENCE:

University of North Florida Counseling Center, Jacksonville, FL

Counseling Internship (August, 2010 - present)

- Conduct individual self-improvement and issue-oriented counseling sessions.
- Assist in classroom and staff development lessons on topics such as self-harm, suicide, drug and alcohol abuse, bullying, 504 plans, truancy, learning disabilities, and discipline.
- Perform research on legal and ethical issues in the school setting, utilizing information from Federal court cases for use in staff development presentations and School Counselor responsibilities.
- Conduct staff development presentation on teacher/parent/student communication.
- Research, analyze and present findings on data for FCAT reading scores compared with discipline referrals and absentee rates for Yulee Middle School.
- Develop a complete guidance program for implementing a new absenteeism policy. Roles for school staff, administration, students, resource officer, parents and community members are identified including data analysis of results to document improvement in academic success at Yulee Middle School.
- Conduct individual counseling and classroom guidance lessons for Career Planning utilizing Internet resources for career exploration.
- Create and deliver power point guidance presentations to high school students as well as parents on College Planning and Financial Aid.
- Participate in parent nights at both the middle and high school level.
- Provide student training for accessing individual grades, scholarship information, college

Easton Christian Academy, Fort Lauderdale, FL
Guidance Counselor/Dean, (June, 2004 - February, 2005)

- Conducted all student counseling and parent/student/teacher conferences in disciplinary situations.
- Developed student intervention plans, offer student referrals to specialist services.
- Conducted all psychological testing evaluation reviews, conferences and student educational planning meetings.
- Designed school-wide reward/discipline system for students in grades 4K-6th.
- Reviewed, edited and approved content for student code of conduct book
- Conducted teacher/staff training in counseling, problem solving, communication and effective student behavior management.
- Served as substitute music teacher, produced school wide Christmas program.

TEACHING EXPERIENCE:

St. Johns County School District,
Substitute Teacher (September, 2005 – December, 2006)

- Performed short and long-term substitute-teaching responsibilities as needed at the elementary, middle and high school levels.

RELATED TRAINING AND EXPERIENCE:

- Julington Creek Elementary, Fruit Cove Elementary/Middle and Durbin Creek Elementary, Jacksonville, FL *Classroom, tutor, and PTA volunteer*
 - Hope Pregnancy Center, Ft. Lauderdale, FL *Crisis counseling training and volunteer*
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Three-Page Curriculum Vitae: Educational Leadership

Stanley Marsh

Work:

The Universal Academy
1150 South Lane Avenue
Jacksonville, FL 32205
(904) 123-2837

Residence:

324 Apple Lane
Jacksonville, FL 32224

COMMUNITY SERVICE

Project Reach – Mentor for “at-risk” middle and secondary students

Kappa Alpha Psi Fraternity Incorporated - Jacksonville Alumni Chapter
Member, Community Service Committee

Sunday School Teacher, The Potter’s House Christian Fellowship Church

Volunteer Director, Community Education Program, The Potter’s House Christian Fellowship Church

Two-page Curriculum Vitae: Human Services

OTHER EXPERIENCE: